

SECRET

20 JUN 1974

MEMORANDUM FOR: Executive Officer, OL
Chief, Personnel and Training Staff, OL
Chief, Plans and Programs Staff, OL
Chief, Procurement Management Staff, OL
Chief, Security Staff, OL
Chief, Logistics Services Division, OL
Chief, Printing Services Division, OL
Chief, Procurement Division, OL
Chief, Real Estate and Construction Division, OL
Chief, Supply Division, OL

SUBJECT : Communications Requirements Determination

1. The attached Office of Communications (OC) paper contains a compilation of information and digitized data communications requirements for the Agency as presently known by OC. The paper is self-explanatory with Section I providing background information.
2. The paper represents part of an Agency communications requirements package, broad in scope, but limited in time to those requirements which are the object of currently existing or developing communications systems. As you are aware, inputs have already been solicited and received in the voice requirements area. This was undertaken earlier to obtain the information needed to develop and complete a comprehensive voice communications plan. Those inputs are not included in this paper.
3. It would be appreciated if you would review the attachment for completeness and accuracy, providing corrections as necessary, and adding in any additional information or details which you may now have concerning the listed requirements. Also, please include any new narrative, data and facsimile requirements and/or future projections. While OC realizes it is often quite difficult to provide detailed or quantified information relative to future requirements, it would appreciate as much information as is presently available. OC is particularly interested in the priority and time frame on all new requirements.

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Upon removal of attachment this memorandum may be reclassified Confidential.

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SUBJECT: Communications Requirements Determination

4. On receipt of your modifications and future requirements, all Office of Logistics (OL) requirements will be consolidated and forwarded to OC for inclusion with those voice requirements previously submitted. Subsequently, the total OL requisites will again be coordinated between OC and OL components, and the final package will then be used by OC for planning purposes.

5. The Plans and Programs Staff (P&PS) has been designated as the focal point for this project and will compile OL's report to OC. Your response should be forwarded to P&PS by 27 June 1974, including negative replies where applicable. Any questions concerning this requirement may be directed to [redacted]

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P&PS, [redacted]

[redacted] Francis J. Van Damm

Director of Logistics

Att

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Communications Requirements Determination

FROM: Director of Logistics [redacted] Ames Bldg.	EXTENSION [redacted]	NO. DATE 20 JUN 1974	RECEIVED		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
			TO: (Officer designation, room number, and building)	FORWARDED		
1. EO/OL [redacted] Ames Bldg.						
2. C/P&TS/OL [redacted] Ames Bldg.			31 June			P&TS has no requirements.
3. C/PMS/OL [redacted] Ames Bldg.			6/21			PMS has no new requests, however, with the advent of CONF III some 15 months from now it is conceivable that each of the Contract Teams, PD [redacted]
4.						
5. C/P&PS/OL [redacted] Ames Bldg.						could utilize Remote Terminals to access the Computer for both input as well as output.
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